

Spaces Patron Relationship Management

Article Number: 545 | Rating: Unrated | Last Updated: Fri, Oct 17, 2014 at 4:56 PM

Spaces patron/organization relationships are managed via the *Find Organizer* tab in the **Spaces** menu: **Click** on Find Organizer to open the menu. If you have pending patron/organization relationships to approve or deny they will appear as they do below: Please [click here](#) for information on **Spaces** Organization Management.

To approve or deny **click** on the appropriate button:

Find

Reserve

With Active Reservations Only

Search

Patron Relationships

Approve Request

Deny Request

Patron Name: Brandon Evanced

Organization: Boy Scout Troop #104

Relationship: (role unavailable)

The approved organization will now appear as active in the patron's **Spaces**

g Approval

t Troop #104

Custom Fields Applicable To: Staff Users**Attachments:** No**Summary:** Use the Find Organizer tab to approve/deny a relationship to an organization.

Online URL: <https://kb.demcosoftware.com/article.php?id=545>

You can add specific notes in this area that will be included in the email sent to your patron.

Cancel Approve