

## **Adding Non-library or External Sites in Room Reserve/Events**

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**Q: I have Branches/Rooms already set up, and some external, non-library sites where the Library has held events are listed in our branch list.**

**How we set up a location for an event in a site that is not a library.?**

**I see that we can create a "location,**

Online URL: <https://kb.demcosoftware.com/article.php?id=475>