Understanding Subscriber Details

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Patrons can choose to receive emails about specific event types that appeal to their interests.

You can track those users by using the Subscriber Details tool. You can access this feature from the Events System Maintenance page.

To remove them from the auto-update list, read this article.

By clicking on this option, you generate a simple report containing the first and last names, email addresses, and event types for every user who has chosen to subscribe to an event feed. If you run the report from All Branch mode, you'll also be notified as to which library the user has subscribed to.

This report can be exported to either Word or Excel.

If you export the report to Excel, you'll have the capability of sorting the data according to your needs.

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