

## **Report of Organizations using our Room Reserve System**

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To pull a list of all of the organizations who ever booked a room in your library/libraries, please do the following.

Click on the Patron Reservation Look up link from the Room Maintenance homepage. Place a space in the Organization field. Place a check box for Show all names. Hit Search Export results to CSV. This can also be filtered by date range.

Online URL: <https://kb.demcosoftware.com/article.php?id=378>